

Introduction

CONNECTING CLASSROOMS THROUGH GLOBAL LEARNING GRANT APPLICATION

Guidance for applicants

It is essential you familiarise yourself with the Connecting Classrooms through Global Learning partnership guide and the putting together an application section of the website. They contain practical information to cover your partnership journey, and how your application will be assessed.

Please include as much detail as possible in your application. Applications must be completed as a joint endeavor between UK and overseas schools. We want to hear both UK and overseas voices in the application; failure to achieve this will result in a low assessment score.

By completing this process, your school will automatically qualify for the British Council's International School Award at Foundation, Intermediate or Accreditation level depending on your activities and current ISA status. For more information [click here](#).

Instructions on how to fill out the form

This application form can be saved at any time before completing or submitting it. In order to save the form and complete it later, click on the 'Save' button at the top or bottom of the page. The form is also automatically saved as you navigate through the pages.

Note: Do note that if you start an application and do not submit it once the application round closes the application will disappear from the system. We recommend that you download a version at regular intervals.

Your application ID is shown below. Please use this ID in all correspondence with British Council.

Application ID

CC4-R11-10014

Privacy notice

The British Council is the data controller of the information that you provide as part of your participation in the Connecting Classrooms programme. This means that the British Council is responsible for determining how your information is collected and used. The legal basis for collecting your data is;

- that the processing is necessary for the performance of a contract –our agreement outlined in the Connecting Classrooms Terms and Conditions;

By submitting your application, you understand that your information will be shared with our partners, all acting as data sub-processors, for the following purposes:

UK Global Learning Association for schools (UKGLAS)

c/o School of Education

University of Hull

Hull

HU6 7RX

Registered charity No. 1063668

GLA provide external evaluation and assessment for all eligible UK applications for the International partnership element of the Connecting Classrooms through Global Learning programme.

Pearson Education Ltd.

80 Strand

London

WC2R 0RL

Pearson will support teachers in England and Wales to access CCGL and embed global education in their teaching and institutions.

University of Edinburgh

Moray House School of Education

Edinburgh

EH8 8AQ

University of Edinburgh will support teachers in Scotland to access CCGL and embed global education in their teaching and institutions.

Centre for Global Education

9 University Street

Belfast

Antrim

BT7 1FY

Centre for Global Education will support teachers in Northern Ireland to access CCGL and embed global education in their teaching and institutions

- Other than for the purposes mentioned herein, your personal data will not be shared outside the British Council without your explicit permission.

In order to achieve the necessary purposes outlined above, your personal information may be securely transferred and/or stored in the following locations;

Middle East and North Africa: Egypt, Iraq, Jordan, Lebanon, Morocco, Occupied Palestinian Territories, Tunisia and Yemen.

South Asia: Afghanistan, Bangladesh, India, Nepal and Pakistan.

Sub Saharan Africa: Ethiopia, Ghana, Kenya, Lesotho, Malawi, Mozambique, Nigeria, Rwanda, Sierra Leone, South Africa, South Sudan, Sudan, Tanzania, Uganda, Zambia and Zimbabwe.

United Kingdom

The British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information.

In some situations, you have the right to require us to restrict the processing of your personal information. You can require us to restrict processing in the following circumstances:

1. We are processing your personal data unlawfully and you do not want us to delete the information but restrict it instead.
2. You are concerned that the information we hold about you is inaccurate. You can ask us to restrict the information until we are able to determine whether the information is accurate or inaccurate.
3. We no longer need the information for the purposes for which we collected it, but they are needed by you for the establishment, exercise or defence of legal claims.
4. You have objected to the processing (see below) and we need to decide whether the legitimate interests under which we have to process the information override your fundamental rights.
5. you think we are processing your personal information unlawfully, but do not want the information deleted.

You have the right to object to our processing your personal information for the following purposes;

- Processing for the purposes of direct marketing;
- Processing for the purposes of automated decision making and/or individual profiling.

In certain circumstances you have the right to require that British Council securely deletes or destroys your personal information (the 'right to be forgotten').

In certain circumstances you also have the right to data portability, that is the right to request and receive a copy of your information in a structured, commonly-used and machine-readable format, along with the right to ask us to send that information to another organisation.

In order to exercise any of your rights under the Data Protection Act 2018 / GDPR, please contact us at IGDisclosures@britishcouncil.org.

If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

Complaints about how we process your personal information can be considered by the UK data protection regulator, the Information Commissioner's Office (ICO). The ICO can be contacted using the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
UNITED KINGDOM
Website: www.ico.org.uk
Email: casework@ico.org.uk

If you live in a country or territory located in the European Union (EU) or European Economic Area (EEA), and you think that some, or all, of the issues you are concerned about have taken place in your country of residence, you can complain to your national data protection regulator. For contact details of national data protection regulators in the EU and EEA, please refer to the European Data Protection Board website .

For further detailed information on how we process personal information, please refer to the privacy section of our website, www.BritishCouncil.org/privacy-cookies/data-protection or contact your local British Council office.

We will keep your information for a period of seven years from the date of your last activity in the Connecting Classrooms programme.

Share Application Form

Applications must be completed as a joint endeavour between UK and overseas participating schools. We expect to see strong evidence of collaboration and joint working.

An application must be initiated by a UK school. Other schools in the partnership are encouraged to contribute to the application form.

In order to share the application form with other schools in your partnership, you must first select 'Create Project' below and enter a suitable project name (This is just for your own internal records).

Once a project name has been created, you can begin to complete the application form. You can save and exit your application form at any point. To return to the application at a later date, simply login to the [Application portal](#) and open the application from the 'Saved' tab or the 'My Projects' tab.

To allow other schools in your partnership access to the application form, you must login to the [Application portal](#) and click on the 'Share this project' button from the 'My Projects' tab. A 'project code' will be generated –you will need to share this with you partner schools.

Your partners will need to register on the [Application portal](#) and navigate to the 'My Projects' tab. To access the application form they must click the 'Join a project' and enter the project code. Entering the project code will allow them to have access to read and edit the application.

If you do not want your partners to be able to edit the application form or submit it on your behalf, you can share the application in a read-only mode. To do this you must select the 'Lock Application form' button below.

Note: Alternatively, you can collect the information from you partner and write it in the application form yourself on their behalf.

Partnership type

There are three options for Partnership Grant Applications:

- **Cluster (Face-to-face)**

(As a minimum there must be four schools, one of which must be from a participating country outside the UK. Each UK school in the cluster taking part in reciprocal visits must have a partner school in a participating country overseas.)

Applicants can apply for grant funding to support global learning, training and int and international travel to undertake reciprocal school visits.

- **One-to-one (Face-to-face)**

One UK school linked with one school overseas in a participating country.

Applicants can apply for grant funding to support international travel to support reciprocal school visits

- **Online (Clusters and one -to -one applicants)**

Applicants can apply for grant funding to support their online collaboration and global learning. Funds can be spent on: CPD, supply cover, project work, dissemination of impact/celebrations and overseas communication costs (travel not included). Applicants will have flexibility on how that amount is spent across these eligible costs.

An application does not need to be completed if you do not wish to apply for funding but would like to form a partnership to collaborate online. Please contact schools@britishcouncil.org

Please select the partnership type applicable to you,

Online

UK Lead Co-ordinator

About your UK Lead Co-ordinator

UK Organisation /
school

UK Lead Coordinator
name

Job title

Gender

(The lead coordinator has to be based in the UK. Please select the "Non-UK address" tick box for non UK schools only)

Non-UK address

Address line 1

Address line 2

Town/city

Region

Postcode

Contact details outside of term time

Telephone

Mobile

Email

Please detail your skills, knowledge and experience of international school partnerships and of Development Education and Global learning (DEGL), including details of any relevant professional development training (**300 words max.**)

About your application

Please enter below the number of institutions/schools in your partnership. Schools/institutions in the UK should be linked with an equal number of schools/institutions overseas

UK Institutions

Number of Partner institutions

Overseas institutions

Number of Partner institutions

Partner Schools

UK Schools

(Please click on 'Add row' button to add lines to the table for data entry)

School	Co-ordinator name	Address	Country	Email	Self- Assessment

Overseas Schools

(Please click on 'Add row' button to add lines to the table for data entry)

School	Co-ordinator name	Address	Country	Email	Professional Development Needs

Collaborative Project

UK and overseas schools to be involved	Pupil-pupil project	Global themes	Sustainable Development Goal	Expected outcomes

Teacher development

Please state how your partnership can enhance the quality of teaching and leadership in your school

What training are you planning as a result of the self-assessment exercise for schools/institutions in the UK?

Action plan

Schools involved	Activity type	Activity details	Approximate date when this activity will take place	Expected outcomes and impact of this activity	How will this activity link to global learning	Dissemination

Please summarise the wider impact to be achieved by the UK and overseas schools in the project, focusing on: whole school and wider community involvement, empowering student voice within the schools and beyond, how success will be celebrated **(200 words max)**

Funding

Please enter the amount of funding your partnership is applying for (refer to our website for funding levels available):

Communication plan

Summarise how communication takes place between your partnership in the UK and overseas.

What digital platforms will you use to share ideas and work within your partnership and how do you intend to use them effectively to implement the joint collaborative pupil project with your partner schools in the UK and overseas?

How do you usually communicate and what platforms will you use to enable digital collaboration? - please tick all that apply

Email

Telephone

SMS

WhatsApp

Skype

Facebook

Zoom

Microsoft Teams

Padlet

Other

How did you hear about Connecting Classrooms- please tick all that apply

Social media

TES (Times
Educational
Supplement)

Exhibition or event

Email from the British
Council

Face to face contact

Google search

Other

Risk

Please provide a statement describing how your Partnership will manage risk. Please identify the individual(s) in your Partnership with responsibility for ensuring adequate risk mitigations are in place.

Child Protection

Please tick to confirm you have read the British Council Child Protection Global Policy Statement.

Safeguarding assurance

The school accepts responsibility for the monitoring and mitigation of online safeguarding risks in order to ensure a safe online environment for children in line with UK Gov guidance for Keeping Children Safe in Education

Declaration

By ticking this box you are confirming that all the information provided in your application is accurate and true.

Please confirm that the Headteacher of each school involved is aware of this application and supports the activities planned.

I am happy for this application to be used as the basis for automatically awarding the International School Award (more information here).

Submission

Your application reference is shown below. Please use this reference in all correspondence with British Council.

Application reference

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After you submit your application you will not be able to edit your application in any way